

Classical Association of the Middle West and South

Executive Committee Charter

This document sets forth the duties and responsibilities and governs the operations of the Executive Committee (the “EC”) of the Classical Association of the Middle West and South (“the Association”)

I. Purpose

The EC is the governing body of the Association and seeks to promote all its goals as defined by its Constitution: to advance classical scholarship and teaching, to foster appreciation of the classical world, and to promote the common interests of its members through meetings, publications, and other appropriate activities.

II. Membership

Composition: In accordance with the Constitution, the EC consists of 11 ex-officio members and three members at-large. The ex-officio members of the EC include the President, President-Elect, immediate Past President, the editor of *Classical Journal*, the editor of the CAMWS Newsletter, the editor of *Teaching Classical Languages*, and the Secretary-Treasurer. The chairs of the following standing committees are also members of the EC: Membership, Finance, Committee for the Promotion of Latin, and Steering. One at-large member is selected by vote of the full membership at the annual business meeting of the Association and serves a three-year term.

III. Meetings

The EC meets to conduct business in person at the Annual Meeting. Any necessary business between the meetings may be conducted electronically or at a meeting called by the President or a majority of the members of EC. A majority of members shall constitute a quorum for taking action. Decisions of the EC shall be made by a majority vote of all members.

IV. Duties and Responsibilities

The EC has a wide range of responsibilities, since it oversees and coordinates the work of all the Association’s committees. The EC sets the Association’s policies where these are not specified by the Constitution, and considers any significant changes in how CAMWS conducts its work, especially where these have financial implications. The EC has fiduciary responsibility for the Association’s endowments. Advised by the Finance Committee and the Secretary-Treasurer, the EC authorizes spending on CAMWS’ grants and scholarships. The EC creates ad hoc committees as needed, and, subject to the vote of the membership at the Annual Business Meeting, can create new standing committees and merge or abolish existing ones. The EC

appoints the editors of *Classical Journal* and *Teaching Classical Languages*, and approves the editors' appointments to their editorial boards. The EC reviews and approves bids for the location of the Annual Meeting.

VI. Amendment

The EC must approve amendments of this Charter.

Adopted by the Executive Committee on June 22, 2015.