

## Classical Association of the Middle West and South

### Subcommittee on the School Awards

This document sets forth the duties and responsibilities, and governs the operations of the Subcommittee on the School Awards (referred to herein as the “Subcommittee”) of the Classical Association of the Middle West and South (referred to herein as the “Association”).

#### **I. Purpose**

The Subcommittee’s purposes are as follows:

- (1) To determine the text of the annual CAMWS Latin Translation Contest;
- (2) To evaluate the entries of this contest; and
- (3) To submit a list of winning students to the CAMWS Secretary-Treasurer

#### **II. Membership and Meetings**

*Composition:* The Subcommittee shall consist of six regular members appointed in accordance with the Association’s constitution. Each member shall serve for a term of three years.

*Chair:* The Chair of the Subcommittee shall be appointed in accordance with the Association’s constitution, and shall serve for a term of three years.

*Meetings:* The business of the Subcommittee will normally be conducted electronically.

#### **III. Duties and Responsibilities**

*Solicitation:* The Subcommittee shall be responsible for publishing its guidelines for the Latin Translation Contest on the Association’s website or wherever else it deems appropriate for the purpose of soliciting entries for the annual competition.

*Judging:* The Subcommittee shall act as sole judge in determining the winners of the Latin Translation Contest.

*Reports:* The Chair of the Subcommittee shall be responsible for reporting the outcome of the Latin Translation Contest to the Secretary Treasurer no later than two months after the close of the contest.

#### **IV. Amendment**

This Charter shall not be amended except upon approval by the Executive Committee.

Adopted by the Executive Committee on June 25, 2014.

On June 15, 2015, the Executive Committee made the following change (marked in bold) to this charter:

*Composition:* The Subcommittee shall consist of **a minimum of** six regular members appointed in accordance with the Association's constitution. Each member shall serve for a term of three years.