



HOTEL ALBUQUERQUE
at old town

Exhibitor AV Form

Event Name: _____

Exhibitor Company: _____

Set-up Date: _____

On Site Exhibitor Contact: _____

Exhibitor Phone Number: _____

Quantity	Number of Days	Item	Price Each	Total
		Electric Support Package (includes: 25' Extension Cord, & Multi Power Strip	\$25 Per Day	
		25' Extension Cord	\$15.00 Per Day	
		Multi Power Strip	\$10.00 Per Day	
		Hardwire Internet	\$200.00 Per Day	
		8'x8' Screen	\$100.00 Per Day	
		LCD Projector	\$350.00 Per Day	
		Box Receipt	\$5.00 One Time Fee Per Box	
			Subtotal	
			Service Charge 22%	
			Tax 7.3125%	
			Tax 7.3125% On Service Charge	
			Total	

Order form and attached credit card authorization form must be received by the sales and catering office 72 hours prior to date of set-up. Please submit form via fax to 505-222-8703 or email to bschelling@hhandr.com